

First Christian Reformed Church-London Personal Information Privacy Commitment Statement

The First Christian Reformed Church-London (the "Church") intends to comply with all applicable laws and is committed to protecting the privacy of its members, adherents, donors, volunteers, employees, directors, officers and any other persons about or from whom the Church collects personal information. The Church embraces the principles of the Canadian Standards Association *Model Code for the Protection of Personal Information* to ensure that all personal information is properly collected, used only for purposes for which it is collected and is disposed of in a safe and timely manner when no longer required.

As such the Church has developed a formal Policy which sets out how it will deal with the personal information it collects from persons associated with the Church. In general, the Church collects personal information about the following individuals:

Confessing Members

A confessing member is a person who has

- made public profession of faith as an adult, using a prescribed form as found in the Psalter Hymnal or the equivalent to that form.
- transferred membership from another denomination and is received into the church directly or by public reaffirmation of faith.
- made profession of faith before attaining the age of majority, and when upon attaining that age, will take upon themselves the full responsibilities of confessing adult membership.

Baptized Members

A baptized member is a person who, as a child of a believing parent(s) has been baptized as a member of the covenant community, and who has not yet made public profession of faith.

Adherent/Associate Members (These are non-official terms that have come into usage.)

This term refers to a person who may or may not have family as members, is habitually attending worship in a local CRC and may or may not be participating in ministry programs, but who for reasons perhaps known only to himself/herself is not taking any steps to becoming a "confessing member". Such a person is acknowledged as an "adherent/associate" due to his/her presence and participation as well as his/her request to be included in the local church directory.

Others

The Policy also covers individuals who are not members of the Church; for example, an individual who takes part in Church activities as part of their spiritual journey, but who has not yet chosen to accept Christ. Another example of individuals falling into this category would be visitors.

The Bible portrays believers as members of one body (see I Corinthians 12). As one body, there is an implicit sharing of certain personal information within the body. Further, it is recognized by the body that the Church is affiliated with the Christian Reformed Church in North America (the "Denomination"). Because of that affiliation, the Church, its members and adherents/associates voluntarily submit to, and are bound by, the Creeds and Church Order of the Denomination. The collecting and sharing of personal information in this context has no commercial purpose.

However, personal information collected by the Church may take on a commercial purpose if it is sold, rented, leased or otherwise used to facilitate the transfer goods or services in

exchange for money or other consideration. It is in these cases that personal information is protected by privacy legislation.

In accordance with the Church's Policy, no personal information collected by the Church will be made available to any other person for a commercial purpose without explicit consent of the individual. Except as otherwise required by the Church Order or the operation of law, every person has the right, at any time, to withdraw his or her implied or explicit consent for the use of his or her personal information for any or all previously authorized uses.

With respect to members and adherents/associates, it is understood that the Church will utilize and share personal information for all purposes of the Church, Denomination and its agencies to the extent that such use is consistent with the Creeds, the Church Order and the pronouncement of synod or other ecclesiastical bodies of the Denomination from time to time. Personal information will only be utilized in this manner on the assurance that synod or such bodies shall not provide personal information to agencies that are not directly operated by, or wholly controlled by the Denomination to carry out its ministries.

Other persons or organizations who act for, or on behalf of, the Church are required to undertake compliance with the Policy and will be given restricted access to personal information solely to perform the services they may be retained to perform for the Church.

The Church has designated Barb Morrison to be its Personal Information Privacy Officer(s). Any inquiry, request or concern related to privacy matters should be made in writing to either of the Privacy Officers who may be contacted at:

Personal Information Compliance Officer
First Christian Reformed Church

Barb Morrison
507 Talbot Street
London, Ontario
N6A 2S5
(519) 432-7997

Last Modified

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